



FULBRIDGE ACADEMY
MINUTES OF FULL LOCAL GOVERNING COMMITTEE
MONDAY 2ND DECEMBER
EPCOT MEETING ROOM@ 6pm

Present: Sam Smee, Scott Biggs, Ben Erskine, Satwinder Sahota, Helen Bath (Chair), Jonathan Theobalds (Four C's MAT), Gareth Davis, Roy Mc Michael (Vice Chair), Janet Barnes, Lucy Edwards
Apologies: Charles Swift, Karen Hingston, Keith Sharp, Adeel Akhtar
Absent: None
Clerk: Fiona Pais

Time meeting commenced: 6pm

1. Welcome & Apologies

Chair welcomed all to the meeting and noted the apologies.

Jonathan was welcomed to the meeting and introduced as an observer of the meeting from the Four Cs MAT.

Jonathan thanked the chair for the welcome. He highlighted that all of the trust feel that it is important for all schools in the trust to feel supported by the MAT. It is especially important considering that we have new schools coming on board to the MAT. Jonathan has been a governor and chair of governors in primary and secondary schools.

2. Declaration of interest

None

3. Matters arising

All actions completed by the Clerk,

4. Minutes of meeting held on 23rd September

Agreed as a true likeness of the meeting that took place.

5. Update from Senior Leadership Team

This document was circulated to all Governors prior to the meeting

The Principal overviewed the leadership report from all the senior leaders

We are continuing to improve the curriculum - the main focus is on reading & writing to tighten up the curriculum with HP- LOL Lead.

Impressed with LP - New Assistant Head and the work she is doing with assessment and moderation.

RM - done some great work with CPD across the school with including introducing some in house training.

SB leading on MIS system Change - BROM COM which goes live in January.



STAFF GOV - Will this help us connect with parents better as it will be paperless & cashless.

STAFF GOV - Yes it will allow us to collect data quicker and it will be much more cost effective.

GOV- Do 100% of the parents have access to the internet?

STAFF GOV - Yes in some way nearly all of the parents have access to the internet - some haven't given us an email but they have access to Facebook and the internet so we are trying to obtain this information from them.

GOV - Will you get read receipts on emails?

STAFF GOV - It is an option and something we will look into. The system will keep a log of all correspondence for each child on their record.

Mary Myatt was invited in for 3 days. We try to get someone in at least once or twice a year to overview what we are working on to ensure that we are working in the right direction.

Mary was an Ofsted inspector for 7 years and has done a huge amount of work on the curriculum and is widely known for her valuable knowledge.

Mary's report was circulated to the Governors prior to the meeting.

The overall outcome was very positive, it's the best feedback we have ever received on the school and we are very pleased.

Great feedback on subjects such as the welcome she received from all staff not just at the front office but around the whole school, Maths and the behaviour of the children. There are a couple of actions to look at moving forward such a retrieval and questioning.

GOV - Congratulations, a great amount of work gone into this from all areas

6. Update from Trust

Update circulated prior to the meeting for the governors to view.

Principal overviewed the document.

Kick off meetings for Manor Drive Primary Academy are moving forward and they have met again since the last Full Governors Meeting.

JT wanted to put forward to the Governors that the Trust is very thankful to the staff at Fulbridge as they have contributed majorly to the improvement of HV and Discovery since they joined the MAT. We want to ensure that this generosity and learning is reciprocated and Fulbridge also start to reap the rewards of being part of the MAT.



GOV - That is lovely to hear and hope that this will begin to happen. We were worried that by pulling staff from Fulbridge this would affect the children and their learning but the team have managed it very well.

7. Safeguarding report

Report was distributed to Governors prior to the meeting. This report will now be completed every half term and sent to the clerk. The clerk will then bring any new reports to each Full Governors meeting.

Principal overviewed that the biggest concern with the inclusion area is the amount of children with an Early Health Care Plan (EHCP) that have come into Reception this year. EHCPs are not easy to get and we have children coming to us with these already in place.

There are a lot of children with a very high level need in Reception. They will not have 1:1 care here as this is not what Fulbridge is about. 3 children in Reception have these in place at the moment We will do the best we can to support the child and their family. They will have regular meetings with the inclusion team to assist in this.

Early Health Assessment (EHA) are being put in completed by our team as much as possible for families to get the support that they need.

STAFF GOV - Inclusion team are very good in getting these EHCP's in place. This has been assisted by the nurseries that the children were in previously in getting these identifications early.

STAFF GOV - We introduced Care Assistants last year who have been specifically trained in these areas of need. 7 children across the school need this support, we are looking at adding to this going forward.

GOV - Good to see numbers on bullying etc from last year have gone down

JT - everything down on last year which is good to see.

STAFF GOV - We had a tricky year 6 last year - we had a number of issues but they have now gone onto year 7. There is also a stronger teaching team in place in Year 6 this year.

STAFF GOV - I have to say that you can feel the difference around the school this year

JT - Is QKA the natural feed for secondary from this area?

Principal - Alot of our children go to TDA and QKA depending on exactly where they live as well as COPA and Ken Stimpson. QKA seems to be improving from previous years so this is a positive step forward.



8. School on a Page

This report was distributed to the Governors prior to the meeting
Principal overviewed that the document which lists all results from the last year & compares all pupils.

Green means that it is results are good.

KS1 progress all in green

KS2 attainment GPS & MATHS positive attainment, reading & writing good but in yellow.
We always edge on the national average in KS2 for reading & writing.

On average children coming into reception are below average and improve as they go through the school which is why the progress score is always very good.

Early years results have also improved over recent years but baseline entry is very very low. Around 3% of children are below expected when they start with us.

Context on a page will be introduced showing the ADAKI scores and the EAL numbers showing our results against other schools in Peterborough as well as nationally. We will also be able to receive information on Fulbridge children and what they achieve in their GCSE's which would be very interesting to see if they have carried on with their learning in a positive way.

GOV - Do Fischer Family trust still exist?

GOV - Yes, they are still the only company which compares you to other schools with a similar catchment.

JT - How often is this report updated?

Principal - once a year from Government

JT - Do we have a similar MAT document?

Principal - we are able to receive headline data from the schools in the trust.

9. Question Level Analysis

This report was distributed to the Governors prior to the meeting

Principal overviewed the document. The report is based on last year's cohort but each year they have their own strengths and weaknesses. They all have different areas of development.

This is an analysis of the questions from the tests last year - just KS2.

It highlights areas in a certain subject that children did or did not do so well at. In Maths for example it highlights that we need to work on algebra and geometry teaching based on these results.



JT - What do the 2 columns represent?

STAFF GOV - The first column takes into consideration all questions in the test whether the child answered them or not. The second column takes into account only questions that were attempted by the child.

GOV - How do you compare these results to the actual questions

STAFF GOV - Everything is online now so we can directly compare the data to the questions.

JT - What benefits do you get from this?

Principal - To be honest not a huge amount, it gives us an indicator to look at the way subjects are taught if they were highlighted.

10. Risk Register

Clerk advised this will now be a standing item on the Agenda.

This is now the responsibility of the MAT.

Principal will see this document at the Trust meetings and Clerk asked him to bring any highlights that are about Fulbridge to the Full Governors Meetings.

11. Governor Training

Clerk wanted to make sure that everyone aware about the training that is provided free of charge by the Peterborough and Cambridge Governor Services as part of our subscription to Governor Services.

Governors advised that they receive updates on training from Governors services but many felt that it was not relevant to Governors at Fulbridge.

GOV- Is there something else we can look at?

Principal advised that RMc has been working on CPD and this consists of online Webinars which the GOVERNORS could utilise.

ACTION - Clerk to speak to RMc and distribute details to the Governors on further training.

12. Approval of School Policies

- a. E- Safety Policy
- b. Collective Workshop Policy
- c. Exclusion Policy
- d. NQT Induction Policy
- e. Nursery Admissions Policy



All of the above policies were approved with no queries or amendments to be made.

13. Any other business

ACTION- Clerk to distribute snapshot dates and times to all Governors. Clerk recommended all Governors try to attend at least 1 snapshot.

Clerk advised that we now have our new website up and running and all Governors should have a look and familiarise themselves with where to find policies, governors dates etc.

Clerk advised Governors that we had a presentation from the Mental Health lead at the recent Curriculum and Standards meeting and as it was discussed in previous Full Governors meetings, she will distribute the presentation to all of the Committee.

ACTION - Clerk to distribute presentation

There have been some recent staffing changes in SLT. Scott is now Principal Designate for the Manor Drive Academy and as the meetings progress his role in that school will start to develop.

Ryhs Maddox rejoined the school as Vice Principal today to support with the new schools joining the MAT.

Chris Such is also joining as a member of SLT in January and he has a wealth of knowledge that will be valuable to Fulbridge.

JT - from being a Governor in schools in the past, he found that printing the priorities of the school on the bottom of the agenda for each meeting keeps them at the forefront of the Governors mind during the meetings.

ACTION - Clerk to add objectives to Full Governors agendas going forward



Action Point	Action	Responsibility
1	Clerk to contact RMc to find out about further CPD for the Governors	Clerk
2	Clerk to distribute snapshot dates and times to all Governors.	Clerk
3	Clerk to distribute Mental Health Presentation to all Governors	Clerk
4	Add school priorities to the Governors agenda going forward	Clerk

Meeting concluded at 7.05pm

Date of next meeting

16th March 2020