



FULBRIDGE ACADEMY
MINUTES OF FULL LOCAL GOVERNING COMMITTEE
MONDAY 21st SEPTEMBER 2020
6PM
VIRTUAL MEETING

Present: Charles Swift, Lorna Finch, Roy McMichael, Gareth Davis, Joanne, Prescott, Chloe Coles, Ben Erskine, Helen Bath, Libby Porter, Satwinder Sahota, Rose McCloskey, David Chandler, Lucy Edwards

Apologies: Keith Sharp, Karen Hingston

Absent: None

1. Welcome & Apologies

Chair welcomed everyone to the first meeting of the year and noted the apologies

2. Declaration of interest

None declared

3. Minutes from last Meeting & Matters arising

The minutes were agreed as a true representation of the meeting that took place.

Action points have been actioned:

Virtual Tour took place for the Governors - This was well received and gave a great insight into the school during the Pandemic.

GE & RM are producing the Pastoral report and this will be produced every half term to be reported back to the Governors to ensure accuracy is improved.

4. Review of terms of reference

Chair highlighted some points that need to be added to the agenda

ACTION - Personnel, Curriculum and Finance to be an agenda Item on Every Full Governors Meeting.

ACTION - Minutes from all meetings to be distributed to all member of the Governing Body once approved

5. Elect Chair & Vice Chair for 2020/21

Nominations to be received for Chair and Vice Chair required by 16th November and this will be decided at the next meeting.

Helen Bath to act as chair for this meeting.

ACTION reminder to be sent by clerk for nominations by 16th November



6. Appoint Clerk for 2020/21

Fiona Pais nominated as Clerk until Handover later in the term - Date TBC

7. Update from Senior Leadership Team

Verbal Update given from the Principal. The Update was distributed to the Governors in advance. He explained what it contains for the new Governors.

The whole school is now back in the school over 3 days at the start of term. The children have adapted back into Fulbridge life. All staff have now returned to work. Some with risk assessments due to medical conditions.

Details were sent to Governors about 1 case of COVID last week. There have been 2 previous cases in school holidays prior to the children returning. No other staff have tested positive.

The Department of Education (DofE) and Public Health England (PHE) are all learning at the same time as we are. We are instructed to call PHE in the event of a positive case. They give us all of the information needed including sample letters which we have found very helpful.

There is a lot of work going on with Curriculum at the moment led by CS & AC, with a focus on Maths with Twilight sessions looking to improve the Maths offering across the school.

GOV - Has a provision been made by the Government to supply testing kits for the staff at Fulbridge?

Principal - Yes, we have received 10 testing kits and have been promised some more which we have applied. These testing kits will be used in an emergency for members of staff. Principal advised that there is now an Emergency testing station in Peterborough for Education only which has been there for the last 5 days. Parents are finding it difficult to find tests for children even when they do have the symptoms.

GOV - In my job, I am happy to try and obtain more for you if needed.

Principal - Thank you, we are ok at the moment, we have applied for another batch of 10 kits and we will prioritise the use of these depending on the job role.

GOV - Is the pop up station accessible?

Principal advised that it is near JTF and Homebase so it is quite central really.

GOV - There seem to be the same number of tests given to each school regardless of the size of the school - this seems strange.

Principal advised this is why we have applied for the additional tests.



8. Update from Chair for year ahead

As current chair, HB highlighted that it is currently unclear what the year will look like at this stage.

She added that we shall continue to provide the best education that we possibly can for the children so that children advance in their education during their time at Fulbridge Academy.

There has not been the resistance about returning to school as we thought there might be which is great.

We will endeavor to keep the school open for as long as possible and the children will still continue to learn with the enthusiasm that they always have done.

Depending how this year pans out, we may need to rethink our priorities. We will have to play it by ear as the year progresses.

9. Update from Trust

The Trust have been very supportive with the whole situation. We are trying to work on consistency with the approach throughout all the schools.

Ofstead are starting drop ins and phone conversations to see how they are dealing with COVID and trying to catch up on last years unvisited schools.

GOV - Are all meetings remote at the moment?

Yes they are all remote which like our meetings, is working well

10. Pupil Premium Update & Strategy

The report was issued to the Governors prior to the meeting.

The Principal highlighted for the new governors that Pupil Premium money does not support selected children it supports the whole school.

GOV - Seeing this for the first time, I felt that the report was well put together and I understood what was being put across.

GOV - I was surprised at the amount spent on EAL considering the amount of children in school who do not speak English at home.

Principal - Our curriculum is set up to support EAL and therefore we do not need to spend as much money in this area as you would expect.

GOV - I do feel that speaking at English at home would be beneficial for a lot of our children. This would benefit the children and the parents.

GOV- does the school offer english classes?

Principal - Barnardos who runs the children's center used to offer it but they stopped. We are trying to work with and support Barnardos with running some English classes for our families. The children very quickly pick up another language but parents do struggle.



GOV - Has the last year's Pupil Premium all been spent?

Principal responded - Yes and no. On the last Pupil Premium report we allocated some of the money that wasn't spent to some projects for this year. Any money not spent as it normally would have been spent, was put into supporting the families at home with home learning and resourcing them with what they need. Some families did not have paper and pens etc.

GOV - Plans have been put in place for Children who have been quarantined as per minutes of C&S meeting.

Principal - Yes, we will continue working with Oak Academy. If the class bubble has to isolate, there will be a video from the teacher and slides from the class as the teacher will be isolating as well.

11. Business & Pecuniary Interest Forms

Clerk reminded all that These forms are to be returned by the end of September.

12. Review of Standing Orders / Code of Practice and Scheme of Delegation

All Governors verbally agreed that they have read and will comply with the above policies.

13. Review of School Improvement Plan and Self Evaluation Form

School priorities this year:

- Implement and embed the mastery of maths approach - focus for the beginning of the year
- Reading Curriculum - Refining and improving. We have learned alot about comprehension over the last few years
- Comparative judgement and adaptive testing (We a currently using star assessment)

GOV - Each year, groups get a national judging window which helps us to see where our children are sitting within the country.

GOV- It sounds similar to Fischer Family Trust used to offer.

Principal - Yes, this is similar to what they used to do

ACTION - LP to send presentation on adaptive testing to Clerk to distribute to the Governors

Staff CPD - We are putting a lot of investment into this this year. RM is learning the CPD offering.

GOV - We are offering a 3 pronged approach to CPD. This has been delivered to all staff through CPD training.



Alongside a more responsive CPD - The Fulbridge Improvement team are watching others teach and helping in response to individual classes or maybe across a phase. There will also be self directed CPD for people to upskill in their current job roles.

Principal advised for the new governors that for the self evaluation form, we have to evaluate ourselves as a school in respect to the areas that Ofsted would judge us on. We find this useful to do to highlight any areas of improvement

14. Update of School Policies

- a. Attendance Policy - Approved
- b. Fire & Evacuation Policy (to be reviewed at November meeting due to changes which need to be made)
- c. Anti-Bullying Policy (Students) - Approved

15. Safeguarding & Pastoral Report

The report was distributed to the Governors prior to the meeting.

The Principal overviewed that 573 food packages were delivered to families in need over the lockdown period.

We are getting food delivered through fairshare, we collect it and distribute to the families that need it as well as supporting breakfast and after school club.

We have seen a large increase in domestic violence cases - similar to the uk as a whole and every case has received a visit from the SEN team.

16. Agree of Link Governors & Sub Committees

- a. Safeguarding - Helen
- b. SEND - Helen
- c. E-Safety - Roy Mcmichael
- d. Health & Safety - Keith
- e. Personnel - Charles Swift
- f. Finance - Satwinder
- g. Curriculum - Lorna
- h. Arts Mark - Chloe

17. Annual Safeguarding Update for Governors -

Clerk reminded that this is to be conducted via Google Hangouts on Monday 28th September at 5pm - All Governors to attend and a link has ben sent.

18. Any other business

Principal offered (Socially Distanced) visits for any Governors who wanted to visit the school. The New Parent Governors are visiting this week.

Date of next meeting

30th November 2020



<u>Action Point</u>	<u>Action</u>	<u>Responsible Person</u>
<u>1</u>	Personnel, Curriculum and Finance to be an agenda Item on Every Full Governors Meeting.	Clerk
<u>2</u>	Minutes from all meetings to be distributed to all member of the Governing Body once approved	Clerk
<u>3</u>	Reminder to be sent by clerk for nominations by 16th November	Clerk
<u>4</u>	LP to send presentation on adaptive testing to Clerk to distribute to the Governors	LP / Clerk