



**FULBRIDGE ACADEMY**  
**MINUTES OF FULL LOCAL GOVERNING COMMITTEE**  
**MONDAY 22ND JUNE 2020 AT 6PM**  
**VIRTUAL MEETING VIA GOOGLE HANGOUTS**

PRESENT: Helen Bath, Roy McMichael, Sam Smee, Scott Biggs, Janet Barnes, Charles Swift, Karen Hingston, Lucy Edwards, Gareth Davis, Ben Erskine, Iain Erskine (Vice Chair of Trust) Keith Sharp

APOLOGIES: Satwinder Sahota & Chloe Coles

ABSENT: None

CLERK: Fiona Pais & Jo Adcock (Observing)

**Meeting started at 18.00**

**1. Welcome & Apologies**

The Chair welcomed everyone to the meeting and noted apologies

Clerk introduced Jo Adcock as an observer as she will be taking over the Clerking role in the new academic year.

**2. Declaration of interest**

None Declared

**3. Matters arising**

All points from the previous meeting have been actioned. All points were for the Clerk to action and Chair agreed they have been completed.

**4. Minutes of meeting held on 2nd December**

The minutes were agreed as a true representation of the meeting that took place.

**5. Governor resignations & re appointments**

Chair advised of the following changes:

SB is leaving the Academy at the end of the academic year and relocating to Newcastle.

SS has resigned as a Staff Governor from the end of the Academic Year.

To replace them we have Rose McCloskey (Assistant Principal) and Lorna Finch (UQT) starting in September.

AA's term as a Parent Governor has ended and she has decided not to continue as a Governor and we have 2 Parent Governors who have applied for the vacant position

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and we will be offering them both the opportunity to join the Governing Body in September.

## 6. Update from Senior Leadership Team

The SLT update from the Spring term was distributed to the Governors Prior to the meeting. Updates have been emailed out to Governors during the Covid 19 pandemic so there will not be a separate summer update for this meeting.

GOV - I feel that it is worth recognising the work of the school right from the bottom to the top. The school has done very well in the current situation. I would like to personally congratulate the school on the work that has been done. No training could have been done to prepare for this.

Chair - Yes huge thanks to the Principal and all the staff, many of whom have gone way beyond their normal duties. There has been a lot of voluntary work too. The school have coped with the numbers we have in and with the new regulations extremely well.

The Principal advised that the next stage from where we are currently, is to find out if all children will be back in September so we will wait to see that the Government guidance on this changes.

The Government has asked to take on the capacity of more children which we are going to be doing in taking on Year 5 children. We are taking on year 5 students to prepare them as they will be more than likely having to prepare for their SATS next year. Once Year 5 are back wc 29th June, we are at full capacity and we will not be inviting any more children in.

After this Friday we will not accept any additional children who are not already registered for the rest of the term. They hopefully will be able to return in September.

We have to do what is safe first prioritising this over the education of the children.

The principal went on to advise the committee that the school have started offering Lunch today. Reception and Year 1 receive Universal Free School Meals but any other students could take up the offer and pay for it. We are only offering half days due to no PE, drama dance etc.

Chair - I think that this has been very well thought out.

GOV - In my sector we have been advised to expect a reduction of social distancing to 1meter. It has been advised to us that this will be announced in the next few days

Chair - Not sure if this will change anything you have in place in the school?

Principal advised that the 1 meter rule will give a bit more flexibility in moving around the school for example in the corridors and in the playground but it will not change the way we teach in the classrooms.

GOV - Can I ask if you have any plans or if the Government have given you any guidance on the time that has been lost in education and how the teaching will be caught up?

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Principal - One of the most frustrating things about this situation is that we don't get any advanced information. We find out what is happening at the same time as the parents and staff. It has been announced that there will be money given to students for tutoring. We are starting to put in place some ideas about what we will do going forward.

We have had funding for Tuition in the past for Easter Schools and 1 to 1 tuition, I am not sure if the proposed funding would go very far so we would have to look at small groups of students attending tutoring sessions.

A certain amount of this loss of teaching will have to be expected and will have to be built upon over the years and catch them up as we can.

**GOV - We hope that the way the curriculum has been introduced this year, with the interleaved approach and the repetition system that has been evolved will have assisted children to remember?**

Principal - The feedback from staff in Year 6 who are teaching the children that have returned is that it has helped and there is not as much of a gap as you would expect but only time will tell. Year 1 teachers have also reported that the children have remembered a lot of what has been taught which is encouraging.

#### **7. Update from Trust -**

March update & minutes from the May Trust meeting were distributed to the Governors prior to the meeting.

IE advised that the Trust have met once over this period which was in May.

#### **8. SCR Audit**

LE conducted the CSR in spring term. Summer term audit will not be completed due to COVID 9 regulations.

#### **9. Approval of School Policies -**

- a. Charging & Remission Policy - **Approved with no amendments**
- b. Physical Intervention Policy- **Approved with no amendments**
- c. Nursery Admissions Policy- **Approved with no amendments**
- d. Parent Carer Conduct Policy- **Approved with no amendments**
- e. Dress Code Policy - **Approved with no amendments**

#### **10. Sports Premium update**

The Sports Premium information was distributed to the governors prior to the meeting.

The Principal advised that we are reviewing how we set the document up for the future but looks like we will get the funding for next year which is great.

For Pupil Premium and Sports Premium, due to how this year has gone, we have had quite a lot of the year without the full amount of children. A review will be added to both SP & PP to show the money carried forward and how it will be spent next year instead.

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Chair - Have the Government tightened up on the allocation and spending of Sports Premium?

Principal - Either myself or a member of SLT attends a course every couple of years so that we are up to date with any changes. We use it to improve the school as a whole and the opportunities for the children. Expect some reduction in funding going forward to compensate for this year.

## 11. Pastoral & Safeguarding Report

The Report from the Spring Term was distributed to the Governors prior to the meeting.

Clerk read out a statement from the Deputy Safeguarding lead as he has issues with the system and retrieving the data for the report.

Over the period of 'lockdown' the team has been working hard to make sure our families are safe. We have managed to deliver over 250 food parcels to our vulnerable families. Class teachers have made contact with every student in their class and if they were unable to, the team went out to complete a safe and well check. Overall the team has found helping our families very rewarding.

Chair - Occasionally the figures don't add up on the report.

ACTION - Clerk to address the figures with GE so they are correct for the next report that is produced.

Principal - I want to praise the inclusion team immensely on the amount of work they have done. We have seen an increase of various issues but in particular an increase in domestic violence with our families. On behalf of SLT The Principal wants to thank the Inclusion team.

Chair - They have done a tremendous amount of work. Many schools have had no contact at all from the teachers. Fulbridge staff have been incredible.

GOV - What happens about the food parcels for the families who really need them over the summer holiday will they now stop?

Due to work from Footballer Marcus Rashford, the families in need will continue to get their £15 a week vouchers. We have been working with Fairshare to get the food out to our disadvantaged families. We will continue this service throughout the 6 weeks holiday. Unless the family are shielding, we will be able to arrange for them to come in and collect the food parcels. We look to carry this on for September and onwards.

Chair - I know how many families are so appreciative of this care from the school. Very well done.

## 12. Peterborough Safeguarding Audit results (S175 Audit)

This report was distributed to the Governors and has to be sighted by the Governors every year. The Principal advised that we report on these points termly

## 13. Bromcom update

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SB advised that all Office and Teaching staff are now using Bromcom effectively. As he is leaving at the end of the academic year, he has managed to pass on responsibilities for different areas. Mr Angier will continue with my work with Bromcom and carry it forwards.

By the end of the Winter term we should be paperless. We do understand that some parents don't have access to the internet at home so we are looking at installing an Ipad on the front desk for parents to access to make payments and grant permissions. Office staff have received training and will keep moving forward to be cashless and paperless as soon as possible.

There is an option where we can use PayPoint for the parents to go and scan a barcode in the local shop and put money onto their school balance for trips, dinner etc just as they may do for topping up their Gas and Electric which we will look at implementing.

We have started to look at assessment - LP is taking on this and she has been upskilled to take on this responsibility when SB goes..

The MCAS app has been introduced and this will improve the communication between the school and the parents. All office tasks such as text messages and emails are now completed on the MCAS app. This will follow with permissions and trip authorisations. We are looking how we can add EHCPs to the system but this is a work in progress.

We will stay with CPOMMS for safeguarding as this system is a good system that works well.

#### **14. Trustee and Governors Visits**

It was discussed that there have not been many Governor visits to school this academic year apart from for the learning walks. Although the last 3 months have been due to COVID19, the start of the academic year did not see many visits to the school. Clerk suggested that this needs to be looked at for next year and the Governors need to be more active in attending school not just for learning walks but to events, fairs, and walkrounds.

Virtual tour of school for the Governors was offered by Principal

**ACTION - Clerk to organise this with Principal and email Governors**

#### **15. Any other business**

**Chair - Have the children adapted well to the current situation? Have there been many behaviour problems?**

Principal - Children have adapted incredibly well, better than the staff in fact although the staff have also been great! Children are so excited to be back in school which is amazing to see!

We will look to do something for the Year 6's as a leaving assembly but we are unsure what that will look like at this stage.

#### **Date of next meeting**

21st September 2020

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**Meeting concluded at 18.45**

| <b>Action Point No</b> | <b>Action</b>   | <b>Responsibility</b> |
|------------------------|---|-----------------------|
| 1                      | Address the accuracy of the figures with GE for the next safeguarding report that is produced | Clerk                 |
| 2                      | Clerk to organise Virtual Tour with Principal and email Governors details.                    | Clerk & Principal     |

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