



FULBRIDGE ACADEMY
MINUTES FOR NURSERY ADMISSIONS COMMITTEE
27th MARCH 2020 at 2pm
Online Meeting conducted via Google Hangouts

Present: Dawn Wilson, Lucy Edwards (Chair), Sam Smee, Alison Barnes

Apologies: Helen Bath

Clerk: Fiona Pais

1. Welcome & Apologies

Chair welcomed everyone to the meeting and noted the apologies

2. Declaration of interest

None declared

3. Matters Arising

None from last meeting

4. Agree places for Magic Kingdom for 2020/21

STAFF GOV - We have had a look at admission numbers over the last 5 years, and we never manage to fill all of the nursery places until January which means that the nursery is running below its numbers for nearly half of the year.

As of September only we would like to offer a morning provision only due to low numbers.

The nursery will be moving to a new room and the new room will accommodate up to 40 people

ACTION - SS to confirm with DW the exact capacity of the room so that she knows how many places can be offered.

If only a morning provision is offered they will be able to use the nursery staff across the rest of the school which is financially better for the school. It is well documented that the nursery always runs at a loss so this is a much better option from this perspective.

Just offering the morning provision will allow us to be full from September.

GOV - This makes a lot of sense

The Office Manager advised that there are 26 applications for nursery in September + 9 who will stay as they are not going to school until the following year. This totals 35



places to be offered. We find that most people want the morning session so this should work for everyone going forward. Some of the children who are currently attending the nursery, do attend the afternoon session and they will be asked to be moved to the morning session in September.

It was agreed that emails will go out confirming they have a place at this stage on Monday by DW. We want to confirm that they have a place as soon as possible and then once the current situation has subsided, we will look at further steps and getting the children in for settling in periods with the staff.

It was confirmed that 35 places to be offered for September

5. Any updates/ changes to application process for 2020-21

No changes will be made this year as we changed the application process last year to get people to apply online. It works really well online and it is being done successfully so we will continue in this process.

6. Any other business

Action - Confirm nursery measurements to confirm final numbers to Dawn for September

Date of next meeting

TBC in 2021

Action Point	Action	Responsible person
1	Confirm with DW the exact capacity of the room so that she knows how many places can be offered.	SS