



FULBRIDGE ACADEMY
MINUTES OF FULL LOCAL GOVERNING COMMITTEE
MONDAY 1ST MARCH 2021
VIRTUAL MEETING @ 6pm

Present: Helen Bath (Chair), Rose McCloskey, Charles Swift, Lorna Finch, Libby Porter, Roy McMichael, David Chandler, Lucy Edwards, Ben Erskine, Joanne Prescott, Satwinder Sahota, Chloe Coles, Karen Hingston and Rhys Maddox (agenda items 11 & 12)

Apologies: None

Absent: None

Clerk: Isabelle Watts

1. Welcome & Apologies

Chair welcomed everyone to the meeting.

2. Declaration of interest

None noted.

3. Matters arising

Action point from the last meeting to discuss if there was a correlation between behaviour in the school and safeguarding concerns. Mr Maddox is joining the meeting for agenda items 11 & 12 and will discuss this then.

4. Minutes of meeting held on 30th November

The minutes were agreed as an accurate representation of the meeting.

5. Curriculum and Standards Committee Report

Chair of C&S Committee overviewed the following points:

Principal updated everyone on the education provided in school and at home for remote learning.

We saw a presentation from Chris Such about Maths - fantastic presentation and showed such passion for the subject.

Congratulations to everyone who works at the Academy in any capacity for an outstanding job this term.

6. Premises and Finance Committee Report

Chair of the P&F Committee overviewed the following points:

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Finance Report: The budget is up in some areas and down in other headings where we have spent extra money due to Covid. For example, in catering and cleaning where additional items are needed for health and safety. I am happy that finance is under control, as are the independent auditors.

The 3 year forecast will be in the next Governors meeting in June.

Premises report: There were no areas that were red for “needs attention”. There were two “minor issues”

1. PE Shed roof where there are some loose tiles.
2. Fire risk assessment where some areas need attention. Replacing a few emergency lights and cables suspended above the ceiling.

Accident report: No accidents to report. Possibly because there are less children and staff in school.

Building work: The planned building work will take place inside and outside of regular school hours.

7. Governors whose term expires in March 2021 (HB, SS, CC & CS)

Clerk received full votes for all to remain as Governors for a further 4 years.

SS is now a Community Governor due to his children no longer attending FA. This has been updated on the DfE and Fulbridge website.

The Chair thanked everyone for their confidence in voting.

8. Policy Review - None to review at present

9. SCR Audit - DW & LP taking place on 03/03/21

Action - Clerk to distribute the audit results to Governors once it has taken place.

10. Update from Senior Leadership Team - Including full opening

SLT Spring Update was issued to all Governors prior to the meeting. The Principal overviewed the following:

We return to school on Monday 8th March. The Government promised 2 weeks' notice on both the opening date and guidance which we received. The guidance didn't change much from the Autumn term. We are prepared and ready to reopen. It looks positive in terms of moving towards reduced restrictions in line with the Government Road Map. We are all looking forward to the 'new normal'

GOV - For the Easter and Summer catch up, is this for all children or targeted groups? How will you manage all the year groups?

PRINCIPAL - I had a conversation with KS recently regarding this. We have funding for any child on the pupil premium register to attend free of charge. We are also offering places to any children not on PP for a charge of £30 PW, this is to cover the cost of staffing the club. We will continue to have bubbles and all children will be

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with similar year groups. There will be a balance of maths and literacy lessons, as well as holiday club activities such as Forest School, soft play and cooking.

GOV - Thank you for sharing the Newsletter - really helpful to see the information regarding Easter Clubs etc.

GOV - Do we have any updates from the Trust?

PRINCIPAL - Not at the moment. There hasn't been much change so there isn't anything to update.

11. Results of S175 Safeguarding Audit

The results of the Audit were issued to Governors prior to the meeting. *RM joined the call* and overviewed the following points:

We weren't asked to complete a S175 Audit this year but George and I decided to complete an audit to see our results. We are pleased with the results.

We have been able to spread our expertise across the school and we are in a good place going forward with strong foundations.

Matters Arising from previous meeting question - Is there a correlation between safeguarding and behavioural issues?

There are patterns we see that connect the two together, although it is hard to pinpoint the exact patterns and relationships because of Lockdown and not being in school which skews the figures. When we see incidents in a year group, it is a small number of children creating large results. As a team, we are aware of those children and aware of who they are. We are working more with SEND to upskill staff in classrooms. We will see a difference from this in the next 12 to 18 months.

12. Safeguarding report

The report was issued to Governors prior to the meeting and RM overviewed the following points:

This report is completed at the end of every Half Term. I have to commend the inclusion team for the amount of work that has taken place. We have had over 1000 CPOMs logged since the start of the current Lockdown. In comparison to 484 that were logged in the first Lockdown.

GOV - What is a CPOM?

RM - It stands for Child Protection Online Management. It is a digital version of a 'cause for concern' form for any safeguarding concerns. Staff can raise a concern and each one is individually read and actioned.

GOV - How do children's services act upon your referrals?

RM - We receive support from exterior agencies and we implement safe and welfare checks on the children. Although there have been times when we have waited 2

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weeks for checks to be completed from external agencies. Everyone is working hard and school has done incredibly well to make sure everyone is safe.

GOV - Are we confident we can escalate the process if we need to?

RM - We haven't got a point where we would need to yet. We have been able to have conversations with the police, social care and NHS to raise our concerns without having to take it further. I feel confident to do so if we ever did need to escalate.

GOV - I want to say thank you for food parcels deliveries and collections. You have been a mainstay in food for many families.

RM - Thank you. We are getting to know families well. It has been a whole school effort. Members of staff from all over school have delivered food parcels, completed safe and welfare jobs and dropped off work packs.

RM left the call.

13. Building Update

Building update drawing was shared to Governors prior to the meeting. The Principal overviewd the following key points:

The plans haven't changed since I presented this to you at our last Full Governors meeting in November. We are inviting surveyors into school to do more detailed drawings of the plan. Once we have those drawings we will be able to prepare for planning permission to go through. We have been told it will take longer to gain permission at the moment due to Covid. Our Architect has been really supportive and is trying to push things along for us.

GOV - Do you have workmen on site all the time already?

PRINCIPAL - The guidance allows us to have any ongoing or essential work continue on site and following the guidance with masks etc. All the work that has been done has been outside or away from the children. Therefore, we have been able to continue with some planned work but not as much as we would usually do.

GOV - Is the music room nearly finished now?

PRINCIPAL - Very nearly. The building is up and looks great. It is just the final finishing touches such as painting and flooring that is left to do.

GOV - How is the outside work at FAH going?

PRINCIPAL - The Site team have done a fantastic job at the work. They have removed the mound by the outside play equipment and put a fence up. We are going to lay some all weather flooring and then this will be an extended play area.

GOV - Will it be astro turf?

PRINCIPAL - It won't be astro turf but we are just looking for the best option of something that can be played on all year round.

14. Sports Premium Update

The document was issued to Governors prior to the meeting and the Principal overviewd the following:

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This year has been very different as we haven't had our normal competitions etc that we would normally host and spend the money on. We have to follow the guidance of where the money can be spent and it has been much harder for the sports team. We have been able to spend the money on the following:

- Work at FAH to make space for more playing areas and added playground markings.
- Purchased Circus equipment for hand eye coordination for younger years.

GOV - Will the children be able to do swimming again?

PRINCIPAL - We haven't been able to since the last lockdown which is really unfortunate. The guidance will be allowing swimming again but the logistics of being able to get to the swimming pool due to guidance on travel would make it too hard. We would also have to keep the children in their bubbles which would be hard with both travel and staffing. We are discussing the options but I can't see it happening soon.

GOV - Has the new minibus been used much since Lockdown and how many staff can drive it?

PRINCIPAL - Not as much, it is mainly used for food collections at the moment. We have around 12-15 members of staff with a license. You don't need an additional test to drive that size of minibus, but we decided to have an external examiner come in and take tests of those staff to ensure safety.

15. Any other business

PARENT GOV - The online education has been excellent. Thank you to everyone at Fulbridge Academy.

CO-OPTED GOV - It's been great to work with both Ben and Sam about holiday activities and food programmes.

GOV - What is the guidance around wearing a face covering in a primary school?

PRINCIPAL - The guidance has been clear that children do not need to wear masks. However, the guidance regarding staff has changed throughout. It is down to our discretion if a staff member wears a mask. They shouldn't wear one in the classroom, but they can if they are unable to keep their 2m distance in a communal area, e.g. corridors. We haven't used our staff rooms so there hasn't been the need for face coverings there.

GOV - Is the staff testing going well?

PRINCIPAL - It is going really well. It is reassuring to everyone and is another way to reduce the risk of Covid in school with asymptomatic staff.

GOV - The covid case numbers in school are low considering Peterborough being so high nationally? This must be down to the care you are taking.

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PRINCIPAL - The numbers in school have been slightly higher than the last lockdown, but not much higher and we have taken additional measures to ensure safety. The rise in Peterborough cases is down to a huge outbreak in Peterborough prison, otherwise the city wouldn't be near the top of the table if it wasn't for that.

Meeting finished at 6.45pm

Date of next meeting

7th June 2021

Action Point	Action	Responsibility
1	Distribute SCR Audit results to all Governors	IW

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