



**FULBRIDGE ACADEMY**  
**MINUTES OF FULL LOCAL GOVERNING COMMITTEE**  
**MONDAY 30TH NOVEMBER**  
**VIRTUAL MEETING @ 6pm**

**Present:** Rose McCloskey, Charles Swift, Lorna Finch, Libby Porter, Roy McMichael, David Chandler, Lucy Edwards, Ben Erskine, Joanne Prescott, Satwinder Sahota, helen Bath

**Apologies:** Chloe Coles, Karen Hingston

**Absent:** None

**Clerk:** Fiona Pais, Isabelle Watts

**1. Welcome & Apologies**

Current Chair welcomed everyone to the meeting and noted the apologies above. The Chair spoke about KS & GD who are no longer committee members, and thanked them for their commitment to the committee.

**2. Declaration of interest**

None

**3. Matters arising**

All matters from the previous meeting have been completed and agreed by the committee.

**4. Minutes of meeting held on 21st September and Committee minutes**

Minutes were agreed as a true representation of the meetings that took place.

Each chair then overviewed their meeting with the key points:

Curriculum and Standards Chair

Update from Principal about Curriculum changes.

Premises Chair

This committee is short on members at this stage, which we will look to balance out. Finance is healthy, ICT and Premises seem to be overspent at this stage but this will level out over the course of the year.

**School Priorities 2020/21**

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## Personnel Chair

Update from Ben in relation to Staffing changes as there have been a number this term. The committee passed on thanks to the staff for their work over COVID

## **5. Appoint Chair & Vice Chair of Committee**

Clerk received nominations in writing prior to the meeting.

5 nominations were received for Helen Bath to remain as Chair.

Helen thanked everyone for their nominations and agreed to continue as chair for this Academic year.

5 nominations were received for Roy McMichael to remain as Vice Chair.

Roy thanked everyone for their confidence and agreed to continue as Vice Chair for this Academic year

## **6. Update from Senior Leadership Team**

The update was sent out of the Governors prior to the meeting

Principal overviewed that the main priority is to keep the school safe for the staff and children and to remain open.

There has been a lot of time spent on things to do with self isolations and bubbles. We have done well with what we have had to deal with. A number of children are isolating because of family members which is being managed well.

RM is working on the home learning to make sure we are giving the best offer we can while children are not in school. We are now conducting online sessions twice a day which we are finding is engaging for the pupils. We have had very positive feedback on this from parents.

BE & SS are working on the new building work that will be taking place next year.

Staffing has become a challenge at times this term due to staff having to work from home for various reasons. Staffing has been quite tight on occasion but SS has managed this well.

GOV - My Daughter was one of the isolating classes and I would like to say that the home schooling was really great this time - really enthused her daughter into learning.

GOV - with new MCAS app - how are we getting other parents involved?

Principal detailed that we have been chasing parents individually via the teachers.

GOV - Have you had any comments from other parents? I find it really helpful - it's fantastic!

Principal advised that since it has been properly up and running (September) it makes life so much easier.

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## 7. Update from Trust

Not available from the trust for this meeting.

## 8. Pastoral & Safeguarding report

This report was distributed to the Governors prior to the meeting RM and GE report half termly, to the Chair of Governors as she is Safeguarding Link Governor. She has found that the team are very good keepers of records which is what we see on this report.

The whole safeguarding team has been very busy in lockdown which is similar to other schools across the country. The Safeguarding Designated Officers at the Local authority have also been very busy

The Safeguarding team is having to work a lot harder when the children are at home. Numbers of the different cases are understandable slightly lower due to lockdown. But even when there are lots of 0's it is important to see the figures.

We have found that the referrals are taking a lot longer to go through than normal due to many reasons (increase over lockdown and LA staff are also working from home)

GOV - I wondered is there a correlation between safeguarding & behavioural concerns  
Principal responded that he had never really looked into that too much. He advised that there will always be a slight correlation as there will always be safeguarding relating to behaviour so it is a good point to bring up.

GOV- Behaviour in Reception accounted for over 50 percent of incidents which is interesting

Principal - In reception we are still getting to know the children and they are getting used to the discipline in the school which can sometimes take a while to embed with some children.

GOV - Is it true that you can sometimes get a particularly troublesome year group?

Principal - If you have a year group that is more challenging than another then I believe it comes down to the teachers in the year group and the start they have to school. We haven't really got any challenging year groups in the school at this stage.

2 years ago we had a problematic year group, they were the first year group of the school expansion and they never really settled in the school. This has to be put down to the school. We now have a very settled school.

ACTION - Discussion between Ben & Rhys to see if there is any correlation between behaviour in the school and safeguarding concerns to report back at the next meeting.

## 9. School on a Page

Not required for this year as we don't have accurate results to compare.

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## 10. Question Level Analysis

Not required for this year due to Covid.

## 11. Risk Register

Principal advised that there were no points to raise from the Trust Risk register.

The school's Covid Risk Assessment was distributed to the governors prior to the meeting.

The Principal praised the staff, as the children have now picked up the new procedures and it is becoming a habit during the school day.

The Principal advised that Millfield and New England are the highest areas of Covid in the city - the school has had very few cases considering this fact.

On the news today Peterborough is one of 17 cities in the uk whose cases are increasing. Obviously we can't control what happens outside of the school gates but we can put measures in place for within the school to keep everyone as safe as possible.

GOV - I am aware of another school that has had to close the whole kitchen down because of a member of staff contracting Covid. Do we have a contingency plan in place for Fulbridge?

Principal - Accent Catering do as we outsource out catering to them. We are very lucky to have a very large kitchen so they can easily socially distance while working.

## 12. LA Safeguarding Report

This report was sent out to the Governors prior to the meeting and principal overviewed.

We didn't have to complete this report this year but it has been done and sent off as best practice. It is very detailed, may seem over the top but it is important that they are safe while on the school site

## 13. School Building Works Update from Principal

Principal presented to the Governors on the building work that is set to take place next year. A copy of this presentation was distributed to the Governors prior to the meeting.

Principal overviewed as follows:

We want to have a builder in place next year so we can start to put timescales in place for the start of the work.

The presentation showed drawings of the school, and an architect has looked at the most cost effective options for the school.

The total cost has been a roughly estimated at £1,159,967

Stage 1 - Additional Year 6 classroom, ICT area and First Aid room.

Stage 2 - Additional Year 6 classroom & entrance for Year 6 with locker area.

Stage 3 - Adding 2 reception classrooms which means that the Reception classes are

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closer together.

Stage 4 - Addition to the Reception area to make an outside door and toilets for Lodge. Extension to the dining room so all children can eat together.

Stage 5 & 6 are not so urgent and these parts can be left if budgets do not allow us to complete this.

Stage 5 - Staff entrance and maintenance area

Stage 6 - Removal of PE shed and storage added alongside the sports hall. We will also add an additional meeting room because we will lose Epcot in the move around of rooms.

This information will be presented to the Trustees at the end of the term by the Principal.

GOV - The chair added for the new governors that the new building was originally 2 separate schools on the one site which has been added to over the years. The current Year 3 building was built to last approximately 10 years but it has been there for much longer and it really does need replacing! A lot of money has gone into this part of the building to maintain it for this long.

Principal added that once complete, we hope it will be easier for staff and parents to navigate as well!

GOV - Can a lot of the work can be done while the children are on site?

Principal - Yes, apart from the digging of foundations which will need to be in the school holidays, this can be managed in school time.

GOV - Won't there be a lot of Site Traffic?

Principal - The likelihood is that they will use the lodge parking at the back of the school but a conversation with the contractors will confirm this nearer to the time

#### 14. Approval of School Policies

- a. Fire Evacuation Policy - approved
- b. NQT Induction Policy - approved
- c. E-safety Policy - approved

#### 16. Any other business

None

Meeting finished at 6.55pm

#### Date of next meeting

1st March 2021

Action Point	Action	Responsibility
1	Discussion between Ben & Rhys to see if there is any correlation between behaviour in the school and safeguarding concerns to report back at the next meeting	BE

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