



FULBRIDGE ACADEMY
MINUTES OF PREMISES, FINANCE & RESOURCES
9:30AM ON 17TH NOVEMBER 2020
VIRTUAL MEETING

Present: Helen Bath, Ben Erskine, Charles Swift, David Chandler, Libby Porter, Rose McCloskey, Allison Duff (Finance Manager)

Apologies: None

Absent: None

Clerk: Fiona Pais, Isabelle Watts

1. Welcome & Apologies

The Chair welcomed everyone to the meeting.

2. Declaration of interest

None Declared

3. Matters Arising

3 Actions for the Clerk to chase up with SS

These actions were detailed in an email to the Clerk from SS and a copy of this email was included in the pre meeting information that was sent out to Governors.

No questions were asked by the committee.

It was agreed that letters would not be sent out to local residents about the trees, but the residents would be kept informed of any works that are to take place in relation to the trees.

4. Minutes from last meeting

The minutes were agreed as a true representation of the meeting that took place.

5. Appoint Chair of Committee

Helen Bath was nominated for Chair by all members of the committee and was appointed as Chair for this Academic Year.

As many committee members are new to the committee they were asked to consider this position for future years. The Chair explained what is required for the role so that the committee members are aware.

6. RO Audit report from Finance Manager

The Finance report was distributed to the Governors prior to the meeting and overviewed by the Finance Manager as follows:

We were budgeted in June to have a CF of £19,900 if we spend everything.

We actually had a CF of £996,000



from last year which included the CF's for 18/19 and 19/20.

From this amount, we will take out £200,000 which is reserve money (As part of MAT we must have this reserve to cover the following: £50,000 for astro turf and £150,000 reserve for anything else that comes up)

At the end of October, the predicted CF is £47,000.

Income - Premium funding has come through. All together this will be £66,000 and we have to follow the government guidelines as to how this is to be spent.

Support staff have received a pay rise which was backdated to May and will be taken out of last year's money.

Teachers are getting pay rises this month which will be backdated to September.

On the figures, the ICT & Premises budgets are currently in the red as they are over budget but this will level out over the rest of the year.

There was 75 thousand which was budgeted for trips. These are obviously not happening at the moment which is why we have the positive £19,000 in this area.

The Audit report Rawlinsons from September is not back yet. We don't expect to have it until January but it will be distributed to Governors once received.

7. 3 year budget figures - Not required this year due to current situation

Finance Manager left the meeting at 9.45am

8. Premises Report

This report was sent out to governors prior to the meeting.

Principal advised that there are currently no concerns or anything that is being monitored.

Over the last 18 months, the work that has been done by the site team has improved things greatly. It is now looking very positive and going forward the statutory compliance will be on track.

The PE shed is something that we are working on as we have discussed before. It is very costly to replace the roof so the whole building will be replaced. It is cornered off for the time being.

GOV - How far have we got with replacing the LED lighting?

Principal advised that it is ongoing and is being completed in stages in areas of the school as we complete work. For example if we redecorate a corridor, we will replace the lights with LED lights.



GOV - Will the new building work take place without disruption?

Planning permission has been put in for the music rooms at FAH - we are expecting the result this week. We hope by the end of January / beginning of Feb this will be completed.

Principal advised at the next Full Governors meeting, he will be going through the proposed plans for the new building work before it goes through the Trust and then for planning.

Will have to go ahead on the holidays due to disruption.

ACTION - Clerk to add this to the Agenda for 30th November.

Principal advised that it will be great for the children to see bricklayers and construction workers while they are on site. they can gain knowledge of this industry.

GOV - advised that he came in at the beginning of term for his Induction showround. He advised that he was very impressed with the cleanliness of the school when he attended.

Principal welcomed the Governors to school for a tour of new building work once it has started.

9. Planned works for this term

Principal advised that there is no major work planned this term.

Hopefully the music rooms will start in the spring term, and if we are very lucky we may get something started in the summer holidays for the major building. He advised that for the beginning of the works, they will need at least 2 weeks without the children being in school so it will need to be in the 6 week summer holiday.

10. Any other business

Principal offered his thanks to the Finance Manager as there have been lots of changes to consider over the past few months especially with COVID. She has done a great job in ensuring the figures stay on track.

GOV - Parent governor praised the school for the COVID bubbles that have been put in place. They seem to have contained the symptoms for the positive tests which is great.

GOV- Staff Governor advised that children have observed what has been asked of them. Parents have also done well, and any changes have been adapted to very well.

Meeting finished at 10.05am

Date of next meeting

22nd February 2021



| Action Point | Action | Person |
|---------------------|---|---------------|
| 1 | Add new Building work to agenda for 30th November | Clerk |